

SHELDON CHUMIR FOUNDATION FOR ETHICS IN LEADERSHIP

Privacy Policy Statement

Our Commitment

The Sheldon Chumir Foundation for Ethics in Leadership (“the Foundation”) is committed to protecting the privacy of the personal information of its employees, supporters and other stakeholders. We value the trust of those we deal with, and of the public, and recognize that maintaining this trust requires that we be transparent and accountable in how we treat the information you choose to share with us.

During the course of our various projects and activities, we frequently gather personal information which we use to keep you informed and up to date on the Foundation’s activities, programs and special events through periodic contacts and our newsletter. Anyone from whom we collect such information may expect that it will be carefully protected and that any use of, or other dealing with, this information is subject to consent.

Defining personal information

Personal information is information that can be used to distinguish, identify or contact a specific individual. This information can include an individual’s opinions or beliefs, as well as facts about, or related to, the individual.

Business contact information (which includes home-based business) and certain publicly available information, such as names, addresses and telephone numbers as published in telephone directories, are not considered personal information and are not, therefore, subject to protection as personal information.

Privacy practices

Personal information gathered by the Foundation is kept in confidence. We collect, use and disclose personal information only for the purposes that a reasonable person would consider appropriate in light of the circumstances, and safeguards are in place to ensure that the information is not disclosed or shared more widely than is necessary to achieve the purpose for which it was gathered. In particular, we do not sell, lease, trade, or otherwise share personal information to any other organization, person or third party.

We make every reasonable effort to maintain security to protect personal information from unauthorized access, disclosure, and use. All of our staff are informed about our privacy policy and the law, and their responsibility to help protect your privacy and are authorized to access personal information only to the extent that they need to deal with the information for the reason(s) for which it was reasonably obtained.

We take measures to maintain the integrity of this information and to prevent its being lost or destroyed. We also make every reasonable effort to ensure personal information held by the Foundation is accurate, however, we are able to best achieve this if we are notified of any changes or amendments to your personal information.

You may notify the Foundation of your preference not to have your personal information used for purposes beyond those for which it was explicitly collected, or to have your information removed from our files.

Updating of privacy policy

Our privacy practices for our various activities and policy will be reviewed from time to time to reflect developments and changes to required practice.

Contact Information

Questions, concerns or complaints relating to the Foundation's privacy policy on the treatment of personal information should be e-mailed to: info@chumirethicsfoundation.ca, re: Privacy policy.

Further information on privacy and your rights in regard to your personal information may be found on the website of the Privacy Commissioner of Canada at www.privcom.gc.ca/ and of the Office of the Privacy Commissioner of Alberta at www.oipc.ab.ca.